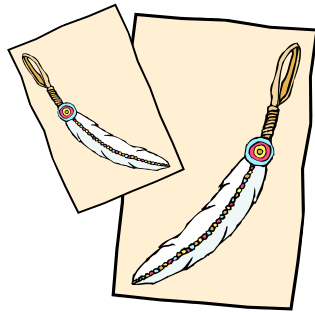


Welcome Back to School

**August 24, 2009**

Can't Wait to See You Again.



## *Lame Deer Public Schools*

PO Box 96  
Lame Deer, MT 59043

Ann Taylor, District Enrollment Clerk  
Phone: 406.477.6305 ext. 309  
Fax: 406.477.6535  
Email: ataylor@lamedeer.k12.mt.us

Elementary School—Karen Bush  
Ph. 477. 6305 ext. 358  
High School—Georgia Bement  
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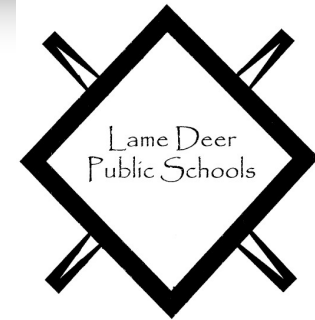
## Enrollment Days

At Lame Deer High School on **July 29, 2009** and on **August 5, 2009** at Lame Deer Elementary School from 9:00 am - 3:00 pm we will be having an early enrollment day. Parents/Guardians can come and fill out the enrollment forms at the school or take them home and return them later. Either way, there will be someone there to help you and tell you what forms/documents you need to complete the enrollment for your children whether they attend the Elementary School or the High School.

A list of all forms needed for a complete enrollment: You can download some of these forms on our new website:

<http://lamedeer.k12.mt.us.phtemp.com/>

- Birth Certificate
- Updated Immunizations
- Name of Legal Guardian and Court Custody Papers if not parent
- Current Mailing Address/Phone Number
- Physical Address of Student
- 506 Form Signed by Parent/Guardian
- Certificate of Tribal Enrollment
- Physical Form signed by Doctor if participating in athletic extra curricular activities



Lame Deer Public Schools welcome the students of Lame Deer School Districts and look forward to a great school year. In order to get the enrollment paperwork finished before school starts and to ensure that we are compliant with both Montana State Law and Lame Deer School District Policy, we are developing some new procedures. This brochure will have some important information for enrolling your child in Lame Deer Schools as returning students or enrolling them for the first time.

**August 24, 2009 is our first day of school.**

*Home of the Morning Stars*

## DISTRICT LEVEL ENROLLMENT

One thing we are doing differently this year is that we are doing centralized enrollment at the district office. Instead of going to each school to enroll your children, you will go to the office of the district enrollment clerk at the Technology Building located next to the Administration Building. This should help you because you don't need to go to both schools even if you have children in both schools. It will help us set up household information correctly if you have children in both schools. This should help our communications with you.

We will have early enrollment days this summer, but after school starts, you will need to pick up enrollment packets and return them to the District Enrollment Office.



All enrollment information will be processed at the District level including requests for transfers to be sent to other schools or requests to receive transfer information from other schools.

### Automatic Enrollment

If your child attended Lame Deer Public Schools last year and was enrolled on the last day of school then he or she is automatically "rolled over" to this year's enrollment. If you plan on sending your child to a different school next year, we need a request for transfer papers from that school as soon as possible. If we have not received a request for transfer before school starts on August 24, 2009 and your child does not attend, he or she will be counted absent and those absences will be counted toward the total number of absences allowed per semester.

### New Students

New students will need to bring a Birth Certificate, a Tribal Enrollment Certificate, and the most recent Immunization form. You will also have to fill out a number of forms that we need to keep on file in addition to the forms with guardian names, health information and contact information. If you are not the child's parent, you may need to bring proof of legal guardianship. It sounds like a lot of paperwork, but we're no different than any other school, we need to keep accurate records for our student's safety and for our funding.

### Returning Students

Returning students will need to have all the same documents that new students will need, however we should have most of them on file if you have attended Lame Deer Public Schools before. If we don't have all the necessary documents, like a Birth Certificate or Certificate of Tribal Enrollment, we will be asking you to bring them to school or complete an enrollment form before your enrollment can be completed. You will always need to bring the current Immunization Form. If you have any questions about what documents you need, you can find out by calling your school or calling Ann Taylor at 477.6305 ext. 309.

